

## Mandatory Safety Training Requirements

The Department of Chemistry requires all workers (faculty, staff, and student workers), students and visitors to complete all their safety training before commencing work, including the mandatory training, site-specific orientations, and task specific training. The department requires all safety training to be documented and kept by using the Red Chemistry Safety Folders. The supervisor is responsible for maintaining records of all training documents in a single location that is readily available. The Red Chemistry Safety Folders can be picked up from the reception area at the Chemistry Main Office located in CHEM D223.

### Mandatory Training for CHEM Core Staff Working in Offices

The following modules and training requirements listed below are required for core staff who will be working exclusively in an office and will never be entering a laboratory.

UBC SRS Module 1: [New Worker Safety Orientation](#)

UBC SRS Module 2: [Preventing and Addressing Workplace Bullying & Harassment](#)

UBC SRS Module 3: [Workplace Violence Prevention](#)

UBC SRS Module 4: [General Audience WHMIS](#)

UBC SRS Module 5: [Floor Warden Training](#)

UBC SRS Module 6: [Preventing and Responding to Sexual Misconduct](#)

UBC HR Requirement: [Privacy Matters Fundamentals Part 1](#)

UBC HR Requirement: [Privacy Matters Fundamentals Part 2](#)

UBC CHEM Requirement: Fire Extinguisher Training

Email [safety@chem.ubc.ca](mailto:safety@chem.ubc.ca) to register.

### Office Specific Training

Complete the following site-specific forms in your Red Safety Folders.

- Safety Orientation
- Read the Building Emergency Response Plans (BERPs) for the spaces you are working in. The BERPs can be found [here](#).

### Additional Safety Requirements

Further lab specific training may be required, ask your supervisor for more information. The additional safety training requirements may include, but is not limited to:

- [Chemical Safety Training](#)
- [LASER Safety Training](#)
- [Radiation and X-Ray Safety Training](#)
- [Biosafety Training](#)
- [Transportation of Dangerous Goods Training](#)
- Training on additional equipment and/or procedures specific to your role